

LONGTOWN GROUP PARISH COUNCIL
Craswall, Llanveynoe, Longtown and Walterstone

Parish Councillors are summoned to attend the Annual Meeting of Longtown Group Parish Council to be held on Wednesday 17th May 2017 at 8.00pm in Longtown Village Hall.

Plans and correspondence can be seen from 7.45pm

AGENDA

1. ELECTION OF CHAIRMAN

To receive nominations and agree appointment of Chairman.

2. ACCEPT APOLOGIES FOR ABSENCE

3. RECEIVE DECLARATIONS OF INTEREST AND CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATION

4. ELECTION OF OFFICERS

To receive nominations and agree appointments for the office of: -

4.1 Vice-Chairman

4.2 Longtown Village Hall Representative

4.3 Craswall Village Hall Representative

4.4 Walterstone Village Hall Representative

4.5 Lewis, Gilbert & Thomas George Charity and Meredith Maddy Charity Representative

4.6 Footpaths Officer for Craswall, Llanveynoe, Walterstone & Longtown

5. NOTICE OF REGISTRABLE INTERESTS - To remind Councillors to update their Notice of Registrable Interests

6. RECEIVE REPORTS FROM:

6.1 Parish Council Chairman

6.2 Local Police

6.3 Lengthsman report and any new road defects

7. ANNUAL REVIEW OF PARISH COUNCIL INSURANCE

8. ANNUAL REVIEW OF BANK MANDATE

9. ADOPT MINUTES OF PREVIOUS ORDINARY MEETING – 19th April 2017

10. OPEN DISCUSSION – For local residents to raise local matters

11. CLERKS UPDATE

12. CONSIDER PLANNING

12.1 PLANNING APPLICATION

Site: Blackhill Farm, Craswall, Herefordshire. HR2 0PH

Description: Proposed side extension to provide additional living accommodation to existing house.

Application No: 171467

Grid Ref: 329635:32854

12.2 PLANNING PERMISSION GRANTED

Site: Perthy Perton, Longtown, Herefordshire. HR2 0LQ

Description: Erection of an oak framed garden room 5.3m wide and 5m deep, sat on a natural stone plinth.

Application No: 170833

Grid Ref: 331842:229718

12.3 PLANNING PERMISSION REFUSED

Site: Penydre Cottage, Longtown, Herefordshire. HR2 0LE

Description: Renovation and extension of existing dwelling

Application No: 170523

Grid Ref: 332078:228998

Please view planning applications at <http://www.herefordshire.gov.uk/searchplanningapplications>

13. FINANCE

13.1 Confirmation of bank balance - £3713.50 Statement Sheet No. 212 issued 10th April 2017.

13.2 Receipts – Precept £7015.00.

13.3 Consider payment to Mr T Griffiths, invoice no. TGC2028 – March 2017 (3) of £382.00 plus VAT, invoice no. TGC2037 – March 2017 (4) of £500.00 plus VAT, invoice no. TGC2040 – March 2017 (5) of £500.00 plus VAT, invoice no. TGC2051 – March 2017 (6) of £600.00 plus VAT, invoice no. TGC2055 – March 2017 (7) of £500.00 plus VAT, invoice no. TGC2052 – March 2017 (8) of £382.00 plus VAT, invoice no. TGC2049 – March 2017 (9) of £500.00 plus VAT and invoice no. TGC2058 – March 2017 (10) of £382.00 plus VAT.

13.4 Consider payment to Mrs L Cowles for April 2017 Clerk's hours plus £11.69 computer discs and £59.99 grit salt bin.

13.5 Consider payment to Groundwork UK of £1380.23 for unused Neighbourhood Plan grant.

14. FINANCIAL REGULATIONS – To review and adopt financial regulations.

15. CLERKS ANNUAL SALARY REVIEW

16. NEIGHBOURHOOD PLAN UPDATE

17. VERGE CUTTING SCHEDULES

18. INSTALLATION OF DEFIBRILLATORS – Cost of installing the defibrillators.

19. JUNE NEWSLETTER – Agree items for June newsletter.

20. NOTE THE CORRESPONDENCE SHEET

21. RAISE MATTERS FOR THE NEXT SCHEDULED MEETING – 21st June 2017 at 8.00pm in Longtown Village hall.

Signed *Linda Cowles*

Parish Clerk – Cwm Mill, Craswall, Herefordshire HR2 0PH

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10/05/17