

- 11.4** Consider payment to Mrs L Cowles for April 2016 Clerk's hours plus data recover from USB failure of £195.00 plus VAT, stamps £14.28, stationery £2.95 and new USB stick of £11.00.
- 11.5** To review statement of accounts for year end 2015/16 and approve Annual Return for financial year ending 31st March 2016.
- 11.6** Clerks annual salary review.
- 12. A DISCUSSION WITH OPENREACH, PUBLIC MEETING** – To confirm date and time.
- 13. NEIGHBOURHOOD PLAN UPDATE**
- 14. WILDLIFE AND COUNTRYSIDE ACT 1981 SECTION 53** – Receive copies of statements and consider response by 3rd June 2016.
- 15. JUBILEE PLAQUE** – Receive quote for plaque.
- 16. JUNE NEWSLETTER** – Agree items for June newsletter.
- 17. NOTE THE CORRESPONDENCE SHEET**
- 18. RAISE MATTERS FOR THE NEXT SCHEDULED MEETING** – 15th June 2016 at 8.00pm in Longtown Village hall.

Signed *Linda Cowles*

Parish Clerk – Cwm Mill, Craswall, Herefordshire HR2 0PH

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12/05/16