

**LONGTOWN GROUP PARISH COUNCIL**  
**Craswall, Llanveynoe, Longtown and Walterstone**

Parish Councillors are summoned to attend the Longtown Group Parish Council meeting  
to be held on **Monday 14<sup>th</sup> November at 7.30pm** in Longtown Village Hall.  
Plans and correspondence can be seen from 7.15pm.

## **AGENDA**

1. ACCEPT APOLOGIES FOR ABSENCE
2. RECEIVE DECLARATIONS OF INTEREST & CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATION.
3. ADOPT MINUTES OF THE PREVIOUS ORDINARY MEETING – 21<sup>st</sup> September 2016
4. PARISH COUNCILLOR VACANCIES and LONGTOWN FOOTPATHS OFFICER VACANCY
5. OPEN DISCUSSION - For local residents to raise local matters.
6. REPORTS
- 6.1 Ward Councillor Graham Powell
- 6.2 Local Police
- 6.3 Lengthsman report and any new road defects
7. CLERKS UPDATE
8. CONSIDER PLANNING
- 8.1 PLANNING APPLICATION

**Site:** The Prill, Longtown, Herefordshire. HR2 0NZ  
**Description:** A glazed bay replacing two windows and a stove flue which will extend beyond the rear wall of the dwelling house by 1.3 metres. The maximum height of the enlarged part of the dwelling house is 2.7 metres and the height of the eaves of the enlarged part of the dwelling house is 2.7 metres.

**Application No:** 163237 **Grid Ref:** 332336:227061

### 8.2 PLANNING PERMISSION GRANTED

**Site:** Upper Cwm Farm, Craswall, Herefordshire. HR2 0PH  
**Description:** Agricultural portal frame building used as a DEFRA approved stock gathering area

**Application No:** 162182 **Grid Ref:** 330263:233078

### 8.3 PLANNING PERMISSION GRANTED

**Site:** Mountain Mayhem, Hillbrook, Craswall, Herefordshire. HR2 0PH  
**Description:** Proposed construction of 2 no. single storey extensions and additional 'lean to' extension.

**Application No.** 162534 **Grid Ref:** 330138:232305

### 8.4 AGRICULTURAL & FORESTRY BUILDINGS & OPERATIONS, PRIOR APPROVAL IS REQUIRED

**Site:** Great Hunt House, Walterstone, Herefordshire. HR2 0DZ  
**Description:** Proposed Agricultural building.

**Application No:** 162956 **Grid Ref:** 334845:226170

Please view planning applications at <http://www.herefordshire.gov.uk/searchplanningapplications>

### 9. FINANCE \* *Payment previously agreed*

9.1 Confirmation of bank balance - £9903.15 (£5106.00 – NP) Statement Sheet No. 206 issued 10<sup>th</sup> October 2016.

9.2 Receipts – £3265.00 2<sup>nd</sup> Precept payment and £1795.37 VAT repayment.

9.3 \**Consider payment to Mr T Griffiths, invoice no. TGC1836 – September 2016 (2), roads account of £377.00 plus VAT.*

- 9.4 Consider payment to Mr T Griffiths, invoice no. TGC1848 – Roads Account October 2016 (1) of £377.00 plus VAT and invoice no. TGC1860 – Roads Account October 2016 (2) of £381.80 plus VAT.
- 9.5 *\*Consider payment to Mrs Linda Cowles for September 2016 Clerk's hours plus £14.28 Stamps.*
- 9.6 Consider payment to Mrs Linda Cowles for October 2016 & November 2016 Clerk's hours.
- 9.7 *\*Consider payment to HMRC of £138.20 for PAYE July – September 2016*
- 9.8 *\*Consider payment to Grant Thornton of £200.00 plus VAT for 2016 Annual return.*
- 9.9 *\*Consider payment to Data Orchard, invoice no. 146 of £2479.15 plus VAT and invoice no. 147 of £309.00 plus VAT (Neighbourhood Plan).*
- 9.10 Consider payment to Eyelid Productions, invoice no. INV-1822 of £500.00 for Parish Council Website Development.
- 9.11 Cheque Signatories – Agree new/additional cheque signatories.
10. **THE GENERAL POWER OF COMPETENCE** – Adopt the General Power of Competence.
- 10.1 **CLERKS SALARY** – Review Clerks salary having obtained the CiLCA qualification.
11. **2017/18 PROVISIONAL BUDGET** – Consider budget for 2017/18.
12. **PARISH COUNCIL PRECEPT 2017/18** – Agree Precept for 2017/18.
13. **LENGTHSMAN 2017/18** – Receive any response from Parishioners, agree budget for 2017/18 and confirm expression of interest.
14. **DONATIONS** – Consider donations to Village Pride, Village Halls and Dore Community Transport.
15. **NEIGHBOURHOOD PLAN** – To receive update.
16. **WILDLIFE & COUNTRYSIDE ACT 1981 SECTION 53 (Addition of Restricted Byway LQ85 Longtown and Llanveynoe) Modification Order 2010** – Receive update.
17. **VERGE CUTTING SCHEDULES**
18. **HEARTSTART** – Agree date for Heartstart training course.
19. **BT PAYPHONES CONSULTATION** – Respond to BT consultation on removal of under used payphones.
20. **MEETING DATES 2017/18** – To agree meeting dates for 2017/18.
21. **DECEMBER NEWSLETTER** – Agree items for December Newsletter.
22. **NOTE THE CORRESPONDENCE SHEET**
23. **RAISE MATTERS FOR THE NEXT SCHEDULED ORDINARY MEETING** – 18<sup>th</sup> January 2017 at 7.30pm in Longtown Village Hall.

*Linda Cowles*

Parish Clerk – Cwm Mill, Craswall HR2 0PH Tel. 01981 510119  
8/11/16