

**LONGTOWN GROUP PARISH COUNCIL**  
**Craswall, Llanveynoe, Longtown and Walterstone**

**Parish Councillors are summoned to attend the Longtown Group Parish Council meeting to be held on Wednesday 18<sup>th</sup> January 2017 at 7.30pm in Longtown Village Hall. Plans and correspondence can be seen from 7.15pm.**

## **AGENDA**

- 1. ACCEPT APOLOGIES FOR ABSENCE**
- 2. RECEIVE DECLARATIONS OF INTEREST & CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATION.**
- 3. ADOPT MINUTES OF THE PREVIOUS ORDINARY MEETING – 16<sup>th</sup> November 2016**
- 4. OPEN DISCUSSION - For local residents to raise local matters.**
- 5. REPORTS**

**5.1** Ward Councillor Graham Powell

**5.2** Local Police

**5.3** Lengthsman report and any new road defects

**6. CLERKS UPDATE**

**7. CONSIDER PLANNING**

**7.1 PLANNING APPLICATION**

**Site:** Llandraw Farm, Craswall, Herefordshire. HR2 OPW

**Description:** Conversion of a disused former agricultural building to an annex forming ancillary, supplementary accommodation to the house.

**Application No:** 163848 **Grid Ref:** 330072:234214

**7.2 PLANNING PERMISSION GRANTED**

**Site:** Forest Lawn, Craswall, Herefordshire. HR2 OPL

**Description:** Reconstruction of outbuildings.

**Application No:** 161761 **Grid Ref:** 328815:234217

**7.3 AGRICULTURAL & FORESTRY BUILDINGS & OPERATIONS, PRIOR APPROVAL IS NOT REQUIRED**

**Site:** Great Hunt House, Walterstone, Herefordshire. HR2 ODZ

**Description:** Proposed Agricultural building.

**Application No:** 163671 **Grid Ref:** 334838:226181

*Please view planning applications at <http://www.herefordshire.gov.uk/searchplanningapplications>*

**8. FINANCE**

**8.1** Confirmation of bank balance - £6412.26 Statement Sheet No. 208 issued 9<sup>th</sup> December 2016.

**8.2** Receipts – £309.00 NP frontrunner fund claim and £3353.80 Lengthsman claim.

**8.3** Consider payment to Mr T Griffiths, invoice no. TGC1885 – Roads Account November 2016 (1) of £382.00 plus VAT, invoice no. TGC1907 – Roads Account November 2016 (2) of £382.00 plus VAT, invoice no. TGC1912 – Roads Account December 2016 (1 -salt bins) of £350.00 plus VAT, invoice no. TGC1913 – Roads Account December 2016 (2 – salt bins) of £350.00 plus VAT and invoice no. TGC1932 – Roads Account December 2016 (3) of £382.00 plus VAT

**8.4** Consider payment to Data Orchard (Neighbourhood Plan) invoice no. 0017 of £298.00 plus VAT.

**8.5** Consider payment to Longtown village hall for extra meeting dates of £21.60.

**8.6** Consider payment to Mrs Linda Cowles for December 2016 Clerk's hours, £100 home office use Jan – Dec 2016, £14.28 stamps and £21.42 stationery.

**8.7** Consider payment to HMRC of £141.20 for PAYE October – December 2016.

**9. VERGE CUTTING SCHEDULES**

**10. THE GENERAL POWER OF COMPETENCE – Adopt the General Power of Competence.**

**11. 2017/18 BUDGET – Consider revised budget for 2017/18.**

- 12. LENGTHSMAN 2017/18** – Agree 2017/18 maintenance plan.
- 13. NEIGHBOURHOOD PLAN** – To receive update.
- 14. WILDLIFE & COUNTRYSIDE ACT 1981 SECTION 53 (Addition of Restricted Byway LQ85 Longtown and Llanveynoe) Modification Order 2010** – Receive update.
- 15. HEARTSTART** – To confirm course booked for 7<sup>th</sup> March 2017, 7pm – 9pm, Longtown Primary School.
- 16. STANDING ORDERS** – Adopt new Standing Orders.
- 17. ANNUAL PARISH MEETING DATES 2017/18** – To agree Annual Parish meeting dates for 2017/18 and consider incorporating with the Neighbourhood Plan Parish meetings.
- 18. THE MARCHES FREIGHT STRATEGY – Your chance to have your say** - Survey to be completed by 30<sup>th</sup> January 2017.
- 19. FEBRUARY NEWSLETTER** – Agree items for February Newsletter.
- 20. NOTE THE CORRESPONDENCE SHEET**
- 21. RAISE MATTERS FOR THE NEXT SCHEDULED ORDINARY MEETING** – 15<sup>th</sup> February 2017 at 7.30pm in Longtown Village Hall.

*Linda Cowles*

Parish Clerk – Cwm Mill, Craswall HR2 0PH Tel. 01981 510119  
12/01/17