

**LONGTOWN GROUP PARISH COUNCIL**  
**Craswall, Llanveynoe, Longtown and Walterstone**

**Parish Councillors are summoned to attend the Longtown Group Parish Council meeting to be held on Wednesday 21<sup>st</sup> June 2017 at 8.00pm in Longtown Village Hall. Plans and correspondence can be seen from 7.45pm.**

## **AGENDA**

- 1. ACCEPT APOLOGIES FOR ABSENCE**
- 2. RECEIVE DECLARATIONS OF INTEREST & CONSIDER ANY WRITTEN APPLICATIONS FOR DISPENSATION.**
- 3. ADOPT MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL – 17<sup>th</sup> May 2017.**
- 4. OPEN DISCUSSION - For residents to raise local matters.**
- 5. REPORTS**

**5.1 Local Police**

**5.2 Lengthsman report and any new road defects**

**6. RUNNING OF FUTURE PARISH COUNCIL MEETINGS**

**7. ENGAGING WITH THE LOCAL COMMUNITY**

**8. CLERKS UPDATE**

**9. CONSIDER PLANNING**

**9.1 PLANNING APPLICATION**

**Site:** The Prill, Longtown, Herefordshire. HR2 0NZ  
**Description:** Proposed adaptations to existing house and new windows to rear elevation  
**Application No:** 171416 **Grid Ref:** 332336:227061

**9.2 PLANNING APPLICATION**

**Site:** Charity Farm, Llanveynoe. Herefordshire. HR2 0NF  
**Description:** Retrospective change of use from dwelling (Use Class C3) to a Holiday letting property (Use Class Sui Generis)  
**Application No:** 171611 **Grid Ref:** 328925:231031

**9.3 PLANNING APPLICATION – AMENDMENT**

**Site:** Great House, Longtown, Herefordshire. HR2 0LS  
**Description:** Installation of a hard surface tennis court together with associated landscaping work. Works to include wildlife pond in part of the adjoining field.  
**Application No:** 170580 **Grid Ref:** 332517:228435

**9.4 AGRICULTURAL AND FORESTRY BUILDINGS AND OPERATIONS – PRIOR APPROVAL IS REQUIRED**

**Site:** The Garn Farm, Longtown, Herefordshire. HR2 0PE  
**Description:** Proposed hardstanding.  
**Application No:** 171320 **Grid Ref:** 333099:226622

**9.5 PLANNING PERMISSION GRANTED**

**Site:** Hillbrook, Craswall, Herefordshire. HR2 0PH  
**Description:** Change of use of existing outbuilding to ancillary annex and associated external works including a single storey rear extension.  
**Application No:** 171207 **Grid Ref:** 330270:232563

**9.6 PLANNING PERMISSION GRANTED**

**Site:** Blackhill Farm, Craswall, Herefordshire. HR2 0PH  
**Description:** Proposed side extension to provide additional living accommodation to existing house.  
**Application No:** 171467 **Grid Ref:** 329495:233019

Please view planning applications at <http://www.herefordshire.gov.uk/searchplanningapplications>

## **10. FINANCE**

- 10.1** Confirmation of bank balance - £2325.29 issued 12<sup>th</sup> June 2017.
- 10.2** Receipts – £1338.80 VAT reclaim
- 10.3** Consider payment to Mr T Griffiths, invoice no. TGC2064 – Roads Account March 2017 (11) of £57.20 plus VAT and invoice no. TGC00029 – Roads Account April 2017 (1) of £382.00 plus VAT.
- 10.4** Consider payment to Mrs Linda Cowles for May 2017 Clerk's hours plus £7.80 stamps.
- 10.5** Clerks future salary payment dates
- 10.6** Consider donation to Longtown Village Pride
- 10.7** Consider and approve Annual Governance Statement 2016/17
- 10.8** Consider and approve Accounting Statement 2016/17

**11. LONGTOWN VILLAGE HALL REPRESENTATIVE** – Elect Parish Council representative for Longtown village hall committee.

**12. NEIGHBOURHOOD PLAN** – Receive update.

**13. COMPUTER SOFTWARE FOR PARISH COUNCIL LAPTOP** – Consider purchasing Microsoft Office package.

**14. STANDING ORDERS** – Update on revised Standing Orders.

**15. PROTECTING THE VERGES WORKING GROUP** – Update on responses.

**16. RISK MANAGEMENT** – Consider risk management policy.

**17. NOTE THE CORRESPONDENCE SHEET**

**18. RAISE MATTERS FOR THE NEXT SCHEDULED ORDINARY MEETING** – 19<sup>th</sup> July 2017 at 8.00pm in Longtown Village Hall.

*Linda Cowles*

Parish Clerk – Cwm Mill, Craswall HR2 0PH Tel. 01981 510119

15/06/17